

SUMMARY SHEET

WEEK ENDING DATE:	TEAM BUILDING CONNECTIONS WITH MY DIRECTOR:
	MONDAY MEETING GUEST:
BEAUTY CONSULTANT NAME & CONSULTANT NUMBER	LADIES NIGHT GUEST:
PHONE NUMBER:	NUMBER OF NEW BOOKINGS THIS WEEK:
DIRECTOR NAME:	NUMBER OF FACES SEEN THIS WEEK:

MY NEW BUSINESS PARTNERS THIS WEEK:

TOTAL NUMBER OF NEW BUSINESS PARTNERS THIS MONTH:

DATE	IF SKIN CARE CLASS OR FACIAL LIST HOSTESS NAME, TELEPHONE NUMBER	No. of Guests (include Hostess)	No. of Orders	No. of Bookings	No. of Basics Sold	No. of referrals	Skin Care Class \$	Facial \$	Reorders \$
Weekly Sales Total (Less Tax)									
Number of Classes Booked for Next Week									
	This Weeks Total								
	This Months Running Total	CLS/FCLS	Orders	Bookings	Basics	Referrals	SCC \$	Facials \$	Reorders \$